



Armstrong High School Boys Lacrosse Booster Club

2016-2017 Head Coach – Luke Gellerman
President – Mark Lucas ♦ VP Finance – Kent Zehrer ♦ VP Operations – (open)

AHS Boys Lacrosse Booster Club

April 3, 2017 ♦ New Hope Ice Arena

Attendees: Mark Lucas, Kent & Carol Zehrer, Mindy Potvin, Kelly Thompson, Julie Foreman, Andrea Omodt, Linda Homme, Colleen Kennedy, Kim Olson, Kim Romine, Joan Evans

Approved meeting notes from 3/7.

Introductions were made.

Agenda Items -- Mark:

- **Player/Parent Season Kickoff Pizza Dinner:** Saturday, 4/8, 5:30 – 7 pm, PMS Cafeteria
 - Agenda – Mark/Luke
 - Topics will include picture day and form handouts,, uniform distribution, trainer for return to play after injury, away-game sandwich plan, St. Johns trip, open volunteer positions and encourage parents to get involved, plant sale orders due Monday, and 9/10 volunteer for Team Parent.
 - **Carol:** Draft agenda and give to Exec Committee to review at Friday meeting
 - Which Wich – Joan
 - Sandwich order forms need to be written to include option to pay on line with Paypal.
 - **Joan:** Rewrite the program and order form
 - **Carol:** Print copies of both sheets and bring to Pizza Dinner.
 - **Mindy:** Get coolers from shed and use for Pizza Dinner, then transfer to Joan.
 - Dinner – Mindy
 - Dinner is set up with salad/dressing, pizza, cookies, and water/Gatorade.
 - **Colleen:** send mid-week email for reminder to register; include flower sale push.
 - **Mindy:** Meet Luke at AHS Shed to get the paper products.
 - **Colleen:** Upload sandwich order form to website with link to Paypal and a reservation system to pay at the event.
 - Volunteer SignUps – Carol
 - **Carol:** Print Sign-up Genius sheets for open opportunities and job descriptions for open chair positions.
 - Payments – Kent
 - Colleen will help Kent keep track of payments, checks, and Paypal.
- **Season Prep**
 - Practices: 9/10 will be on grass fields next to stadium with nets that will need to be locked down each day. We must not damage the field, so tennies may be required if fields are wet.
 - **Luke:** Send practice schedule to Colleen to put on Google calendar.
 - Buses
 - **Luke:** Confirm that all buses are scheduled for away games.

- Game 1 Announcer: Greg Enderle will do all the home games, but will miss the first one.
 - **Rich:** Contact Thad L to see if he will announce for the first home game, 4/24.
- Scrimmages: Wayzata scrimmage is on Saturday, and Luke will send invites to certain players.
- 9/10 Schedule: We need to get all the games on the calendar.
 - **Kent:** Send schedule of 9/10 games to Colleen to upload.
- **9/10 AHS Host Day – 5/14 Mother’s Day:** We will need volunteers and a trainer; refs provided by MBSLA.
 - **Kent:** get the trainer booked!
- **Equipment – New Equipment Manager, Andrea Omodt**
 - Andrea Omodt is the new Equipment Manager; she will meet with Kelly to discuss uniforms. She will sell helmets at the Pizza Dinner and Rich will assist to share information. Balls are in Zehrer’s garage.
- **Program Book & Picture Day – Kelly & Julie**
 - Senior Boys still have a few more days to get their bios done. Photo orders will go home on 4/10; pictures on Wednesday, 4/12. Any players staging goofy pictures (mustaches, sunglasses, etc.) will be left out of book. Buddy photos are still an option for brothers or friends. By school rule, we must take a JV picture for use by Patti; other teams will have separate pictures.
- **ACYLA Game Day, 5/15 – Kara & Sara**
 - **Mark:** Follow up with Kara & Sara to make arrangements for ACYLA Day. Contact Luke to discuss bringing the players into the locker room before the game.
- **Flower Sale – Kim:**
 - Send special requests to Kim. We had a new player start this week, so she will follow up with the family.
- **Senior Day, 5/24 – Vicki:**
 - Typically introductions are made right after JV game. We’ll need flowers and cupcakes, and a 1-sentence for each player introduction.. Mark can take pictures, but we need to find another younger parent to help.
- **Volunteers:**
 - **Carol:** Set up an on-field assistant rotating position for parents to try out clock managing, field set up, ball shagging, etc.
 - Try to find new ways to involve parents to get them to commit to 1-2 hours of volunteerism. Perhaps ask them to fill out a skills inventory to match them with an opportunity.
- We may want to give thought to delaying the booster donation request until the Season Kickoff Pizza Party, and about the flow of information that goes out to parents during the year. Some parents may not be committed until their son makes a team.

Coach’s Report – Luke:

- St. John’s Trip: Luke has scheduled an optional trip for all players in the program to visit St. Johns University on Thursday, 4/13, with 2 buses scheduled to leave after school. Players will tour the campus, hear a short recruitment speech (except seniors), have dinner in the cafeteria (players pay), and then attend the NDSU (alumni Matt Lutgen) vs. St. John’s game.

Treasurer’s Report -- Kent:

- Captains Practice payments are nearly all paid.
- Other monies soon to be coming in for flowers, booster donations, helmets, and sandwiches.

- 501(c)(3): Linda suggested hiring someone to set the organization up as a 501(c)(3) non-profit since it is such a time-consuming job.
 - **Joan:** Call Bob Snyder to see if he would be interested in being hired to apply for 501c3 status for AHS Boys Lacrosse.
- Expenses: Kent still needs to make some payments to coaches.

Task/Committee/Event	Volunteer Chair People 2017
Communications & Website Administrator	Colleen Kennedy
Parent Meeting (February)	Mark Lucas; Mindy Potvin venue
Players Pasta Feed & Flower Sale Kickoff (March)	Jill Ojala
Player/Parent Season Kickoff Pizza Dinner (April)	Mindy Potvin
ACYLA Night – 5/15/17	Sara Essen (ACYLA Boys Coordinator) and Kara Lucas
Senior Recognition Night – 5/24/17	Vicki Shapiro
Year-End Celebration	Mindy Potvin & Vicki Shapiro
Spring Flower Sale	Jennie Heggem/Kim Olson
Concessions	The AHS Dance Team
Basketball Tourney	Not available to us until 2018
Dick’s Shopping Day	Kim Olson
Picture Day Coordinator & Program Book	Julie Foreman & Kelly Thompson
Apparel	Soma Jurgenson & Celeste Enderle
Away Game Sandwich Orders	Need co-chair (Joan Evans)
Volunteer Coordinator	Need co-chair (Carol Zehrer)
9/10 Team Coordinator	Determined after teams announced
Off-Season Leagues & Tourneys: Winter/Summer	Mark Lucas
AHS Window Display	Laurie Ripplinger and Jill Ojala
Twitter Feed	Varsity: JV: Prep: 9/10:
Booster Club Notes	Carol Zehrer
Photography at Games	Julie Foreman; Kim Romine
Equipment Manager	Andrea Omodt
Field Reservations	
Announcer	Greg Enderle
Field Set Up and On-field Support	J.P. Foreman; Eric Marsh; Lee Olson
Clock operator	